

**MEDIATION POLICY**  
*(Effective June 1, 2011)*

Mediation Fees: Mediations are charged at \$125.00 per hour, per separately represented party. In the event there is more than one separately represented plaintiff or separately represented defendant (multi-party cases), the hourly rate will be reduced to \$100.00 per hour, per party.

Expenses: If travel outside of Glynn County is required, mileage is not charged, but travel time is billed at the applicable rate.

Position Statements: Although not required, a brief, succinct Position Statement from each side or party would be greatly appreciated and would help expedite the Mediation. The Statement should be forwarded so as to arrive at least three (3) days prior to the scheduled Mediation.

Required Attendees: The Claimant/Plaintiff(s) must attend the Mediation. The Defendant or Defendants' Representative must attend the Mediation and have appropriate authority or be able to obtain further authority promptly so as to not delay the continuing Mediation.

Confidentiality: An open forum and dialogue is encouraged at the Mediation, and all proceedings shall remain strictly confidential. No statements made by any participant during the course of the Mediation shall be used against that individual in any further proceedings. Participants in the Mediation will be asked to sign a Confidentiality Statement at the Mediation.